



## Business Efficiency Board

Wednesday, 11 June 2014 at 6.30 p.m.  
Civic Suite, Town Hall, Runcorn

### Chief Executive

### BOARD MEMBERSHIP

Councillor Joe Roberts (Chair)	Labour
Councillor Martha Lloyd Jones (Vice-Chairman)	Labour
Councillor John Bradshaw	Conservative
Councillor Arthur Cole	Labour
Councillor Mike Fry	Labour
Councillor Darren Lea	Labour
Councillor Alan Lowe	Labour
Councillor Tony McDermott	Labour
Councillor Andrew MacManus	Labour
Councillor Norman Plumpton Walsh	Labour
Councillor John Stockton	Labour

*Please contact Michelle Simpson on 0151 511 8708 or e-mail [michelle.simpson@halton.gov.uk](mailto:michelle.simpson@halton.gov.uk) for further information.*

*The next meeting of the Board is on Wednesday, 24 September 2014*

**ITEMS TO BE DEALT WITH  
IN THE PRESENCE OF THE PRESS AND PUBLIC**

**Part I**

<b>Item No.</b>	<b>Page No.</b>
<b>1. MINUTES</b>	
<b>2. DECLARATION OF INTEREST</b>	
Members are reminded of their responsibility to declare any Disclosable Pecuniary Interest or Other Disclosable Interest which they have in any item of business on the agenda, no later than when that item is reached or as soon as the interest becomes apparent and, with Disclosable Pecuniary interests, to leave the meeting during any discussion or voting on the item.	
<b>3. BUSINESS EFFICIENCY BOARD WORK PLAN 2014 - 15</b>	<b>4 - 7</b>
<b>4. PROCUREMENT STRATEGY 2013-16 BI-ANNUAL REPORT</b>	<b>8 - 19</b>
<b>5. EFFICIENCY PROGRAMME UPDATE</b>	<b>20 - 23</b>
<b>6. INTERNAL AUDIT ANNUAL REPORT 2013-14</b>	<b>24 - 39</b>
<b>7. ANNUAL GOVERNANCE STATEMENT 2013-14</b>	<b>40 - 58</b>
<b>8. PLANNED EXTERNAL AUDIT FEE LETTER 2014-15</b>	<b>59 - 63</b>
<b>9. EXTERNAL AUDIT UPDATE REPORT</b>	<b>64 - 75</b>
<b>10. SCHEDULE 12A OF THE LOCAL GOVERNMENT ACT 1972 AND THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985</b>	

## **PART II**

In this case the Board has a discretion to exclude the press and public and, in view of the nature of the business to be transacted, it is **RECOMMENDED** that under Section 100A(4) of the Local Government Act 1972, having been satisfied that in all the circumstances of the case the public interest in maintaining the exemption outweighs the public interest in disclosing the information, the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraphs 3 of Part 1 of Schedule 12A to the Act.

### **11. INTERNAL AUDIT PROGRESS REPORT - QUARTER 4**

**76 - 127**

***In accordance with the Health and Safety at Work Act the Council is required to notify those attending meetings of the fire evacuation procedures. A copy has previously been circulated to Members and instructions are located in all rooms within the Civic block.***